

## 2012 St. Louis County Qualifying Requirements

All projects must meet the Threshold Criteria to be further considered for funding.

THRESHOLD CRITERIA			Check One	
Criteria	Eligible	Ineligible	Yes	No
Eligible entity	Eligible project applicants for the CoC Program Competition are nonprofit organizations, States, local governments, and instrumentalities of State and local governments, and public housing agencies, as such term is defined in 24 CFR 5.100, without limitation or exclusion.	Any entity that does not meet criteria identified in earlier column. . For-profit entities are not eligible to apply for grants or to be sub-recipients of grant funds.		
Date of Project Application Submission	Project application is submitted to CoC coordinator by 12/14/12 by 4:00 p.m.	Project application is submitted to SLC CoC coordinator later than 12/14/12 by 4:00 p.m.		
HMIS	Project agrees to participate in HMIS.	Project does not agree to participate in HMIS.		
Match	The project, with the exception of Leasing has match 25% or more that is sufficiently documented to meet HUD expectations	The project either does not have match of up to 25% or does not have match documentation sufficient to meet HUD expectations		
Audit	Copy of recent audit (past 12 months) is provided and no significant findings are identified.	Copy of recent audit (past 12 months) is not provided or contains significant findings that reviewers determine should preclude applicant from inclusion in 2012 application.		

## Project Evaluation and Ranking

Those projects that meet the threshold criteria are further evaluated to identify project proposals that most closely align with the needs and goals and the funding desires of the St. Louis County continuum of Care. Projects are evaluated and ranked using standards that determine the desirability for funding through the Continuum of Care programs. An overall ranking of all projects and a ranking by project type will be presented to St. Louis County's Leadership Council Ranking Committee.

GENERAL EVALUATION AND RANKING STANDARDS			
Application/Project Design			
Criterion	Most Desirable	Desirable	Least Desirable
Project designates to serve persons experiencing chronic homelessness  (Points: 4/2/1)	All beds/services funded by project are designated to serve chronically homeless individuals	A portion of beds/services funded by project are designated to serve chronically homeless individuals	This project does not designate beds/services to serve chronically homeless individuals
Project designates to serve persons who are Veterans of the military  (Points: 2/1/0)	All beds/services funded by project are designated to serve persons who are Veterans of the military	A portion of beds/services funded by project are designated to serve persons who are Veterans of the military	This project does not designate beds/services to serve persons who are Veterans of the military
Leverage  (Points: 2/1/-1)	The project is able to document leverage at or above 150%	The project is able to document some leverage, but less than 150%	The project is does not provide any leverage
Admin costs  (Points: 2/1/-1)	The project's budget includes admin costs that are at or below 5%	The project's budget includes admin costs that are at or below 7%	The project's budget includes admin costs that are above 7%
Target population(s)  (Points: 0/0/0)	The project targets at least xx% of units to serve target populations identified in SLC CoC needs/gaps	The project targets at least xx% of units to serve target populations identified in SLC CoC needs/gaps (xxx,xxxx)	The project targets at least xx% of units to serve target populations identified in SLC CoC needs/gaps (XXXX,XXXX)
Connection to education  (Points: 0/0/0)	For projects that serve families with children only. Projects are able to articulate XXXXXXXX		
Total Application /Project Design Score			/10 possible points

## Project Performance<sup>1</sup>

Criterion	Most Desirable	Desirable	Least Desirable
HMIS data quality (Points: 2/1/0)	Projects report less than 8% null or missing values for the Universal Data Elements	Projects report 10% or less of null or missing values for the Universal Data Elements	Projects report more than 10% null or missing values for the Universal Data Elements
Bed Utilization (Points: 2/1/0)	Projects report bed utilization rates at or above 90% of beds listed for project	Projects report bed utilization rates ranging from 75-89% of beds listed for project	Projects report bed utilization rates below 74% of beds listed for project
Earned Income (Points: 2/1/0)	Projects report that at least 25% of program participants receive employment income at time of exit	Projects report that at least 20% of program participants receive employment income at time of exit	Projects report that less than 20% of program participants receive employment income at time of exit
Unearned Income (Points: 2/1/0)	Projects report that at least 25% of program participants receive unearned income at time of exit	Projects report that at least 20% of program participants receive unearned income at time of exit	Projects report that less than 20% of program participants receive unearned income at time of exit
Remaining in permanent supportive housing (Points: 3/2/0)	<b>For permanent supportive housing projects only.</b> Projects report at least 80% of participants successfully remain in permanent supportive housing for 6 months or longer	Projects report at least 77% of participants successfully remain in permanent supportive housing for 6 months or longer	Projects report less than 77% of participants successfully remain in permanent supportive housing for 6 months or longer
Transitional housing exits to permanent housing (Points: 3/2/0)	<b>For transitional housing providers only.</b> Projects report at least 70% of participants successfully exit program into permanent housing	Projects report at least 65% of participants successfully exit program into permanent housing	Projects report less than 65% of participants successfully exit program into permanent housing
HUD Monitoring Findings (Points: 2/1/0)	No significant findings (quantity or severity) have been identified by HUD local Field office	Significant findings (quantity or severity) have been identified by HUD local Field office, but have been rectified	No significant findings (quantity or severity) have been identified by HUD local Field office and have not been rectified
Management of funding—drawdowns (Points: 2/1/0)	Drawdowns occur on monthly basis.	Drawdowns occur on at least a quarterly basis	Drawdowns occur on a less than quarterly basis

Management of funding—unspent funds  (Points: 2/1/0)	Less than 5% of grant award is unspent.	Less than 15% of grant award is unspent	More than 15% of grant award is unspent
SOAR Training  (Points: 0/0/0)	More than 50% of service staff are trained to provide SOAR	At least one service staff is trained to provide SOAR	No service staff are currently trained to provide SOAR
CoC membership involvement  (Points: 0/0/0)	Provider has attended over 50% of CoC (Local AHC/RHC) meetings in past 12 months	Provider has attended at least one, but less than 50% of CoC (Local AHC/RHC) meetings in past 12 months	Provider has not attended any CoC (Local AHC/RHC) meetings in past 12 months

**Total Project Performance Score**

**/20 possible points**

#### Potential Bonus Points

Criterion	Measure	Yes	No
Reallocation/Remodel  (Points: 4)	Project is reallocated/remodeled to increase permanent housing (PSH or RRH) or to increase number of units designated to serve chronically homeless households		

#### DATA POINTS FOR CRITERIA

##### Qualifying Requirements

- Eligible entity—Project Application, page (1.A.)
- Date of Project Application Submission—St. Louis County CoC Coordinator email receipt
- HMIS—Project Application (4.C.)
- Match—Project Application (Part 7)
- Audit—Copy must be provided to St. Louis County CoC Coordinator by agency by 12/14/12

##### Application/Project Design

- Project designates to serve persons experiencing chronic homelessness—Project Application (5.B.)
- Project designates to serve persons who are Veterans of the military—Project Application (5.B.)
- Leverage—Project Application (3.B., Part 7, Attachments)
- Admin costs—Project Application (Part 7)
- Target populations—Project Application (5.B.)
- Connection to education – Will work toward measurement in 2012/13

##### Project Performance

- HMIS data quality—Agencies must provide report to SLC CoC Coordinator by 12/14/12
- Bed Utilization—Most recent Annual Performance Report (APR)
- Earned Income—Most recent Annual Performance Report (APR)
- Unearned Income—Most recent Annual Performance Report (APR)
- Remaining in permanent supportive housing—Most recent Annual Performance Report (APR)
- Transitional housing exits to permanent housing—Most recent Annual Performance Report (APR)
- HUD Monitoring Findings—HUD Field Office report
- Management of funding—drawdowns—LOCCS Report from MN HUD Field Office
- Management of funding—unspent funds—LOCCS Report from MN HUD Field Office
- SOAR Training—Agencies will report to SLC CoC Coordinator by 12/14/12 a list of staff trained with training date.
- CoC membership involvement—Local/(AHC/RHC) minutes or attendance sheets

#### Potential Bonus Points

- Reallocation/remodel—Project application (1.A., 5.B.)

#### POINT SUMMARY –

Application/Project Design 10 points possible

Project Performance 20 points possible

Potential Bonus Points 4 points possible

TOTAL..... 34 points possible

Red Flags: Closer scrutiny will be given to organizations and projects having the following risk factors:

- Organization that has been found to be non compliant with HUD requirements.
- Incomplete Applications

<sup>1</sup> New projects will automatically receive full points in this area, unless the new project is a reallocation. In this case, previous project performance will be considered.